



GCCCD Vision, Mission and Value Statement

Vision: Transforming lives through learning.

Mission: Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

Value Statement: Cultivate a student-centered culture of excellence, trust, stewardship, and service.

Public Safety and Emergency Preparedness Council

**November 16th, 2016, Meeting Minutes
8:30am @ Cuyamaca Building I Room 207**

		Members Present		<input checked="" type="checkbox"/>
Chair: Director-Campus and Parking Services (CAPS)	Nicole Conklin	<input checked="" type="checkbox"/>		
Associate Dean-Student Affairs – Cuyamaca	Lauren Vaknin	<input checked="" type="checkbox"/>	Academic Senate Representative – CC	Alicia Munoz
Associate Dean-Student Affairs-Grossmont	Sara Varghese	<input type="checkbox"/>	Academic Senate Representative – GC	Tate Hurvitz
GCCCD/ Sheriff's Office Sergeant	Sgt. Munzenmaier	<input checked="" type="checkbox"/>	Classified Senate Representative	Elaine Adlam
GCCCD/Sheriff's Office Deputy	Deputy on duty at site – alternate GC, CC	<input type="checkbox"/>	Director-Facilities Planning, Dev. & Maintenance	Randy Clark
CAPS Specialist	Specialist on duty at site – alternate GC, CC	<input type="checkbox"/>	Director-Campus Facilities – CC	Bruce Farnham
Cuyamaca EPC Representative Chair or Co-Chair	Sahar Abushaban	<input checked="" type="checkbox"/>	Director-Campus Facilities – GC	Ken Emmons
Grossmont EPC Representative Chair or Co-Chair	Teresa Greenhalgh	<input checked="" type="checkbox"/>	Director- Communications and Public Information	Anne Krueger
District Services Representative AT Large	Jeff Lehman	<input type="checkbox"/>		
Extended Cabinet Rep	Ron Adams	<input checked="" type="checkbox"/>		
Student Representatives	Lorenze Legaspi	<input type="checkbox"/>	Recorder: CAPS Administrative Support	Vanessa Porras
	Djonee Holmes	<input type="checkbox"/>		
	Tanuja Adigopula	<input type="checkbox"/>		

1. Bring your EPC Binders for updated information!	
2. EPC Booklets	New EPC booklets that were created by the Council were discussed and extra copies handed out for departments.
3. Annual Safety Inspections	The council discussed the audit that ASCIP will be doing at both campuses. ASCIP will be at Cuyamaca College on November 21 st and Grossmont College on November 22 nd and 23 rd . There will be a staff member

	<p>escorting the ASCIP representative around campus. After the audit has been done at both campuses, ASCIP will provide the district with recommendations on what to change/improve.</p> <p>There has been a notice sent to Grossmont College and a notice will be sent to Cuyamaca College today.</p> <p>The council agreed to table the planned safety inspection checklist for Spring 2017.</p>
<p>4. Campus Security Authorities (CSA's) Training</p>	<p>Nicole mentioned that the Clery Act states that the District must comply with its requirements or it can affect Financial Aid and other programs.</p> <p>The Clery Act states that faculty/staff that have direct contact with students and who's functions involve relationships with students, are considered Campus Security Authorities (CSA). A CSA reports crimes to proper authorities and makes sure that students have proper resources. There is an annual mandatory training for CSA's.</p> <p>A unique CSA page was created and it is posted on the District Public Safety website which includes a video, powerpoint and quiz.</p> <p>The crime must be reported even if the victim does not want to be identified. The information will be used for statistics and Clery information provided to the campus community.</p>
<p>5. Crime Prevention Through Environmental Design</p>	<p>Two crime prevention specialists were brought to both Grossmont and Cuyamaca campuses to make recommendations regarding crime prevention through environmental designs. Reports and recommendations will follow.</p> <p>Environmental designs were</p>

	<p>created for both campus entrances. Boulders and plants placed at the entrance of both campuses (where gates are) will continue to assist in preventing crime.</p> <p>Crime prevention specialists will also be making recommendations on signage to be placed at the entrance of campus.</p> <p>Bruce mentioned that this is a good idea because it will help with stealing when construction is being done on campus and there are expensive items stored there.</p>
<p>6. Training Opportunities- Active Threat</p>	<p>Nicole and Erik announced that there will be two active threat trainings available. The training will take place on Wednesday, November 30th 2016 at each campus. A Districtwide email will be sent for faculty/staff to sign up.</p> <p>The EPC Committee would like to do a real full scale training drill. A full scale training has not been done in over four years and planning will need to be done well in advance.</p> <p>A council member suggested it would be a good idea to have a training with administrators first.</p>
<p>7. BP/AP 3501 & Smoking- Tabled pending presentation to other committees.</p>	<p>Tabled</p>
<p>Additions to the Agenda:</p>	<p>There will be another Mental Health First Aid Training available. A Districtwide email has been sent. Anyone who is a faculty/staff member is eligible and encouraged to sign up if they have not taken the course yet.</p> <p>The District will be purchasing radios for the buildings marshal program. The radios will connect to facilities radios so there is communication</p>

between departments. Each building marshal will be given a sheet that contains rules and must be signed.

Flex Week was identified as a training date for building marshals to be trained on radios, traffic control and EOC protocols.